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## **SCIOTO COUNTY BOARD OF HEALTH RESOLUTION**

### **2023 RETAIL FOOD PROGRAM FEES**

**January 13, 2023**

**Whereas**, the Scioto County Board of Health is required by the Ohio Administrative Code Rule 3701-21-02.2 (A) to conduct a cost methodology each fiscal year of the Retail Food Program and;

**Whereas**, the licensor shall use data from the previous fiscal year to calculate the actual cost of the administering and enforcing Chapter 3717 of the Ohio Revised Code and the rules adopted thereunder for food service operations and retail food establishments, and;

**Whereas**, the licensor shall calculate the actual cost of administration and enforcement attributable to each of the following components on forms prescribed or approved by the director of agriculture and the director of health: (1) Risk level I, risk level II, risk level III and risk level IV food service operations and retail food establishment. (2) Mobile food service operations and mobile retail food establishments. (3) Temporary food service operations and retail food establishments. (4) Vending machine locations, and;

**Whereas**, the cost methodology completed in October 2022 allows for the increase of license fees for all Risk Levels Commercial and Non-Commercial, Mobiles, Vending, Temporaries, and;

**Whereas**, the proposed license fee adjustments require three readings at regularly scheduled monthly Board of Health meetings with a public hearing held at least 20 days after giving written notice of the hearing to all persons or government entities holding a retail food license, and;

**Whereas**, the Scioto County Board of Health gave a first reading to the proposed fee changes at its regularly scheduled meeting on November 18, 2022 and;

**Whereas**, public notice was given on November 21, 2022 at least 20 days prior to a public hearing held on December 21, 2022 and;

**Whereas**, the Scioto County Board of Health gave a second reading to the proposed fee changes at its regularly scheduled meeting held December 9, 2022 and;

**Whereas**, the Scioto County Board of Health gave a third reading to the proposed fee changes on January 13, 2023 and passed the proposed fee changes as follows:



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<b>Retail Food Operations – Commercial Under 25,000 sq. ft.</b>	<b>Proposed Fee</b>
Risk Level 1 < 25,000 sq. ft.	\$204.00
Risk Level 2 < 25,000 sq. ft.	\$231.00
Risk Level 3 < 25,000 sq. ft.	\$448.50
Risk Level 4 < 25,000 sq. ft.	<del>\$570.00</del> 500.00
<b>Retail Food Operations - Commercial Over 25,000 sq. ft.</b>	<b>Proposed Fee</b>
Risk Level 1 > 25,000 sq. ft.	\$298.50
Risk Level 2 > 25,000 sq. ft.	\$315.00
Risk Level 3 > 25,000 sq. ft.	\$945.00
Risk Level 4 > 25,000 sq. ft.	\$991.00
<b>Retail Food Operations – <u>Non - Commercial</u> Under 25,000 sq. ft.</b>	<b>Proposed Fee</b>
Risk Level 1 < 25,000 sq. ft.	\$102.00
Risk Level 2 < 25,000 sq. ft.	\$115.50
Risk Level 3 < 25,000 sq. ft.	\$224.25
Risk Level 4 < 25,000 sq. ft.	\$285.00

*Handwritten note:* 500.00  
 P2  
 1.13.2022



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<b>Retail Food Operations -- <u>Non - Commercial</u></b>	<b>Proposed Fee</b>
<b>Over 25,000 sq. ft.</b>	
Risk Level 1 > 25,000 sq. ft.	\$149.25
Risk Level 2 > 25,000 sq. ft.	\$157.50
Risk Level 3 > 25,000 sq. ft.	\$472.50
Risk Level 4 > 25,000 sq. ft.	\$495.50
<b>Temporary Retail Food License per Event</b>	<b>Proposed Fee</b>
	\$45.00




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**Now**, therefore, be it resolved this 13<sup>th</sup> day of January 2023 the Scioto County Board of Health adopts the new license fees listed above. Fees become effective January 13, 2023.

**Scioto County Board of Health**

  
\_\_\_\_\_  
**Laura Miller, President**

  
\_\_\_\_\_  
**Dr. Aaron Adams**

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**Christy Sherman, President Pro Temp**

  
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**Sean Sturgill**

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\_\_\_\_\_  
**Dr. Michael Martin, Board of Health Secretary**

## 2023 Retail Food Program Fees Scioto County Health Department

### Less than 25,000 sq. ft.

	Local Fee	State Fee	Total	30%	Plan Review	25%	Late Fee
<b>Risk Level I - Commerical Non-Comm.</b>	\$204.00	\$28.00	\$232.00		\$61.20		\$51.00
	\$102.00	\$14.00	\$116.00		\$30.60		\$25.50
<b>Risk Level II-Commerical Non-Comm.</b>	\$231.00	\$28.00	\$259.00		\$69.30		\$57.75
	\$115.50	\$14.00	\$129.50		\$34.65		\$28.88
<b>Risk Level III - Commerical Non-Comm.</b>	\$448.50	\$28.00	\$476.50		\$134.55		\$112.13
	\$224.25	\$14.00	\$238.25		\$67.28		\$56.06
<b>Risk Level IV - Commerical Non-Comm.</b>	\$500.00	\$28.00	\$528.00		\$150.00		\$125.00
	\$250.00	\$14.00	\$264.00		\$75.00		\$62.50

### Greater than 25,000 sq. ft.

<b>Risk Level I - Commerical Non-Comm.</b>	\$298.50	\$28.00	\$326.50		\$89.55		\$74.63
	\$149.25	\$14.00	\$163.25		\$44.78		\$37.31
<b>Risk Level II-Commerical Non-Comm.</b>	\$315.00	\$28.00	\$343.00		\$94.50		\$78.75
	\$157.50	\$14.00	\$171.50		\$47.25		\$39.38
<b>Risk Level III - Commerical Non-Comm.</b>	\$945.00	\$28.00	\$973.00		\$150.00		\$236.25
	\$472.50	\$14.00	\$486.50		\$141.75		\$118.13
<b>Risk Level IV - Commerical Non-Comm.</b>	\$991.00	\$28.00	\$1,019.00		\$150.00		\$247.75
	\$495.50	\$14.00	\$509.50		\$148.65		\$123.88

<b>Mobile License</b>	\$45.00	\$28.00	\$73.00
<b>Temporary License per event</b>	\$45.00		\$45.00
<b>Vending per Location</b>	\$9.00	\$6.00	\$15.00

**Plan Review Fee**

**30% of license fee up to \$150.00**